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TREASURY

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Reporting Tangible Unclaimed Property

Rob McCord, State Treasurer
www.patreasury.gov

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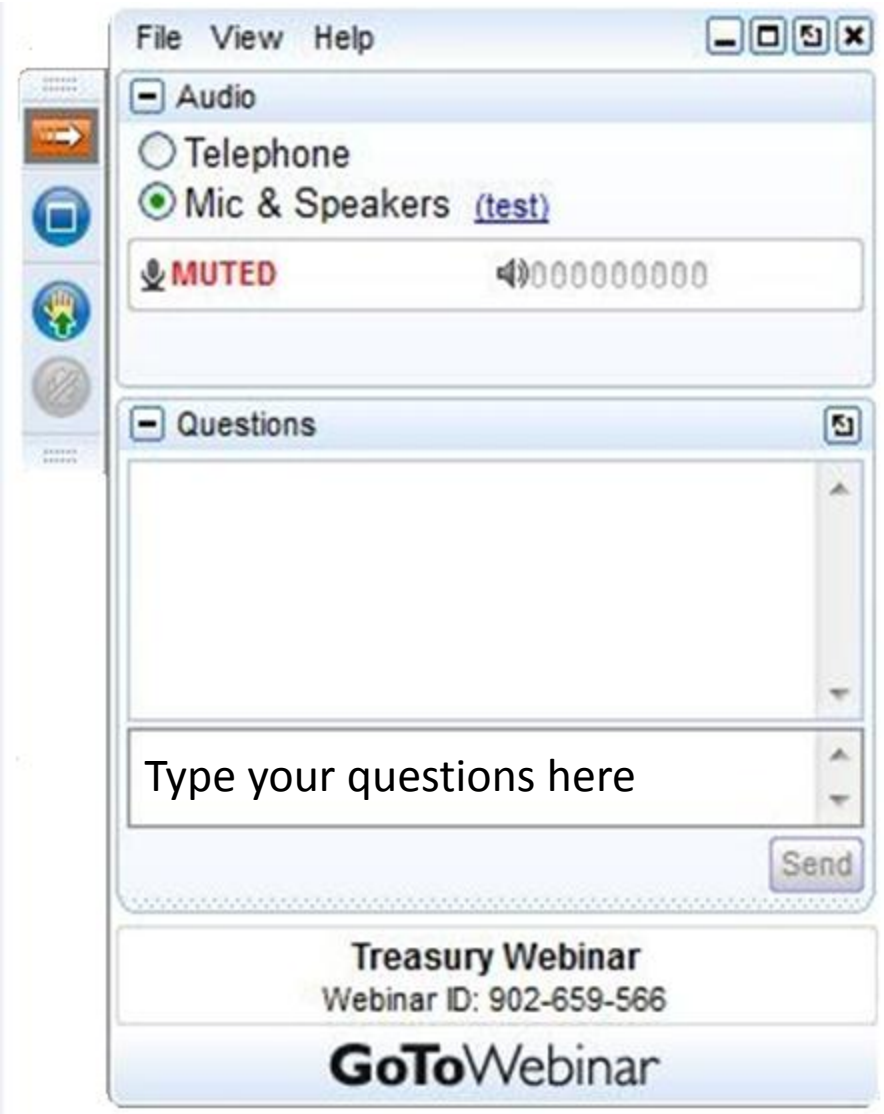
Have a Question?



PENNSYLVANIA TREASURY
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Polls

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Reporting Tangible Property

Police Departments and Government Agencies

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Unclaimed Property – any financial asset that has been left with a "holder" without activity or contact by the rightful owner for a specified period of time

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Dormancy Period - the amount of time a property is inactive while in possession of the holder

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Holder – an organization or business in possession of unclaimed property

Owner – the individual to whom the property was originally owed

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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Tangible Property – physical property normally turned over from safe deposit boxes, police confiscations, or left behind in hospitals or nursing homes

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Intangible Property – monetary assets such as bank accounts, refunds, uncashed checks, securities, and credit balances

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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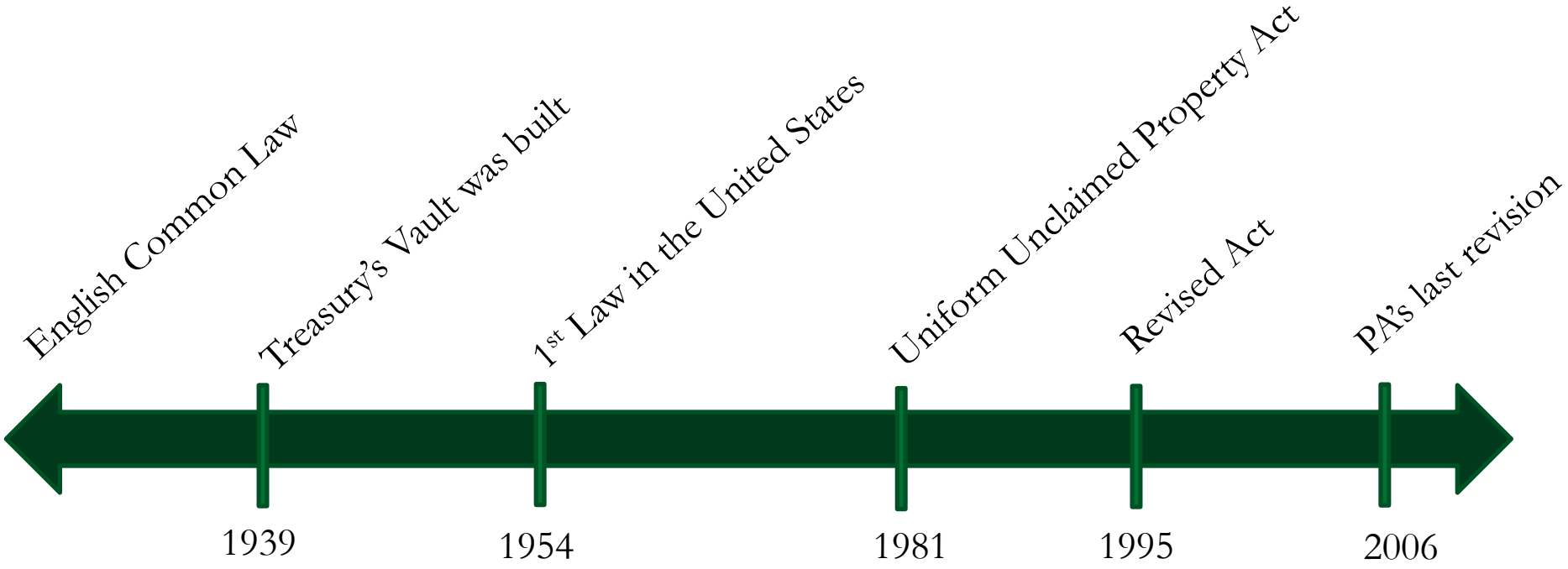

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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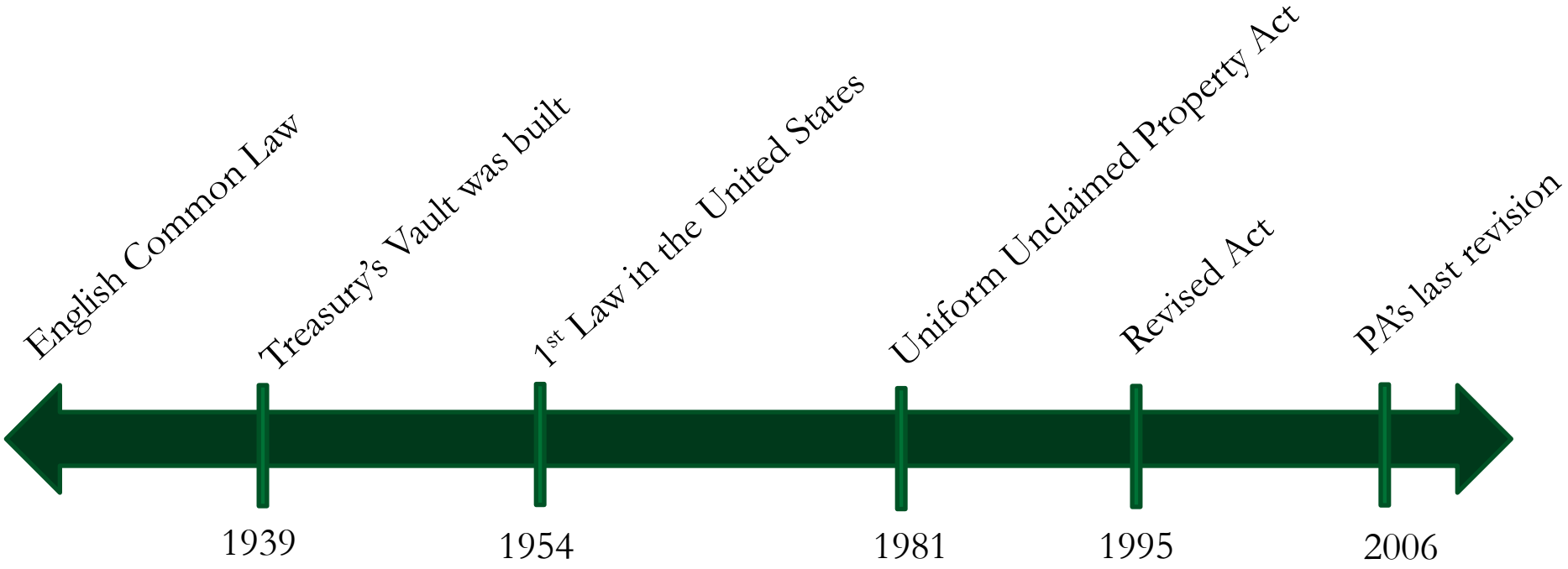

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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Reporting Deadline

April 15th

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Determine if you have unclaimed property to report

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Dormancy Periods

Report Year **2012**

Due **April 15, 2013**

Dormancy Period		Last Activity Date
	5 yrs	January 1st - December 31st, 2007
1 yr	unknown owner*	January 1st - December 31st, 2011

***Police Departments/Government Agencies <u>only</u>**

§1301.9.5

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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Refund check with name – report after **5** years
Refund check with no name – report after **5** years

Jewelry with name – report after **5** years
Jewelry with no name – report after **1** year

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Accepted Property

- New video games, CDs & DVDs
- Electronic equipment (DVD players, GPS units, mp3 players, etc.)
- Tools (new, gently used)
- New toys (balls, games, dolls, etc.)
- Musical instruments
- Activated gift cards
- Cash deposits for beer kegs
- Jewelry (costume and valuable/fine)
- Antiques, rare items, collectibles
- Bullion, silver, gold, platinum, other precious metals
- Monies (cash, coins, collections, etc.)
- Papers with monetary value (checks, money orders, travelers cheques, etc.)
- Silverware

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Rejected Property

- Property associated with Act 64
- Toiletries, personal care items
- Any papers not having a cash value
- Clothing (new or used)
- Food
- Alcoholic beverages
- Bicycles
- Used furniture
- CB sets, cell phones, pagers, scanners
- Weapons
- Used motorcycle helmets or hard hats
- Micro-evidence (blood samples, spent cartridges, etc.)
- Fireworks, explosives
- Scales
- Keys
- Car parts, tires
- Ammunition
- Biohazardous material
- Purses or wallets
- Drug paraphernalia (drugs, spoons, pipes, needles, etc.)

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"Lost" Property

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Creating Your Unclaimed Property Report

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Tangible/Safekeeping Reporting

- Electronic reporting – preferred method
- Manual reporting (TUP-40 form)
- Separate file from intangible

☎ 717.772.2957 (Treasury's Vault)

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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Pennsylvania Treasury - Earn. Learn. Invest.

College Savings | Unclaimed Property | Investments & Transparency | Savings, Loans & Investment Programs | Financial Education

UNCLAIM

:: Claim Unclaimed P
:: Visit Our eBay Stor
:: Login for Holder Re
:: Resources for Rep
:: Events
:: Audit Reports
:: Unclaimed Property Law

- Claim Unclaimed Property
- Visit Our eBay Store
- Login for Holder Reporting
- Resources for Reporting
  - Addresses & Contacts
  - Instructions for Reporting
    - Reporting Booklet
    - Creating a Report
    - Negative Reporting
    - Tools for Reporting
  - Forms for Reporting
  - Voluntary Compliance Program
  - Property Types by Industry
  - Tangible Reporting
  - FAQs
- Events
- Audit Reports
- PA Unclaimed Property Law

Creating a Report

Home > Unclaimed Property > Creating A Report

Electronic Reports.
You may file electronically using the software below or others that meet these requirements:

- must be in the NAUPA II format
- must be electronic for businesses submitting more than 10 properties
- must be separate files for tangible and intangible property

If you send an electronic copy, the signature requirement is waived.

You may send us your report by email or via a CD.

The Holder Reporting System (HRS) Pro software generates National Association of Unclaimed Property Administrators (NAUPA) formatted unclaimed property reports accepted by most states. Learn more... *You will be redirected from Treasury's Web site to an independent site.

NAUPA endorsed software (ETM) *You will be redirected from Treasury's Web site to an independent site.

Written Reports / Forms
** The following forms are available to businesses reporting nine or fewer properties. (The Unclaimed Property Program

Search for your property!

Company/Last Name
First Name
Submit

Upcoming Webinars

Unclaimed Property for State & Local Governments
April 4 - 10:00 a.m. - 11:00 a.m.
Learn more...

Unclaimed Property 101
March 31, 10:00 a.m. - 11:00 a.m.
April 5 - 10:00 a.m. - 11:00 a.m.
Learn more...

Filing an Unclaimed Property Report in Pa
March 31 at 2:00 p.m. - 3:00 p.m.
April 6 - 10:00 a.m. - 11:00 a.m.
Learn more...

ttp://www.patreasury.org/unclaimedProperty-Instructions-for-Reporting-CreatingAReport.html | Internet | Protected Mode: On | 100%

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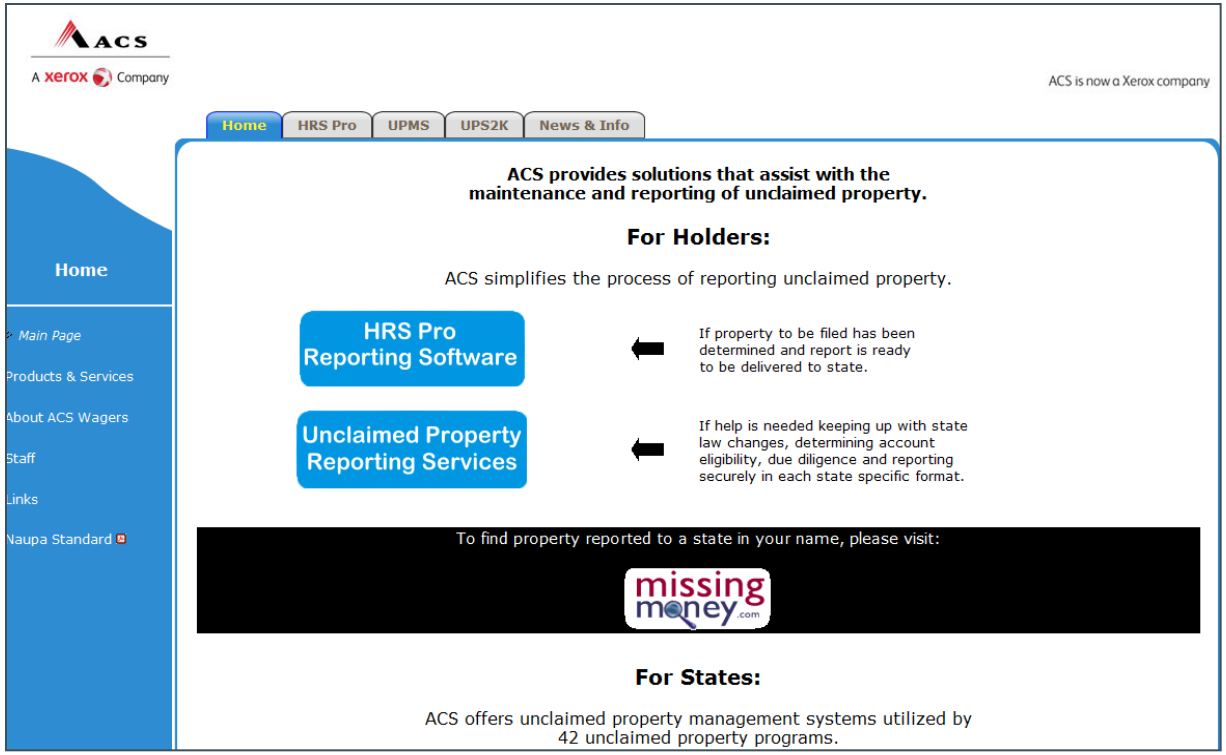
HRS Pro - downloaded program



Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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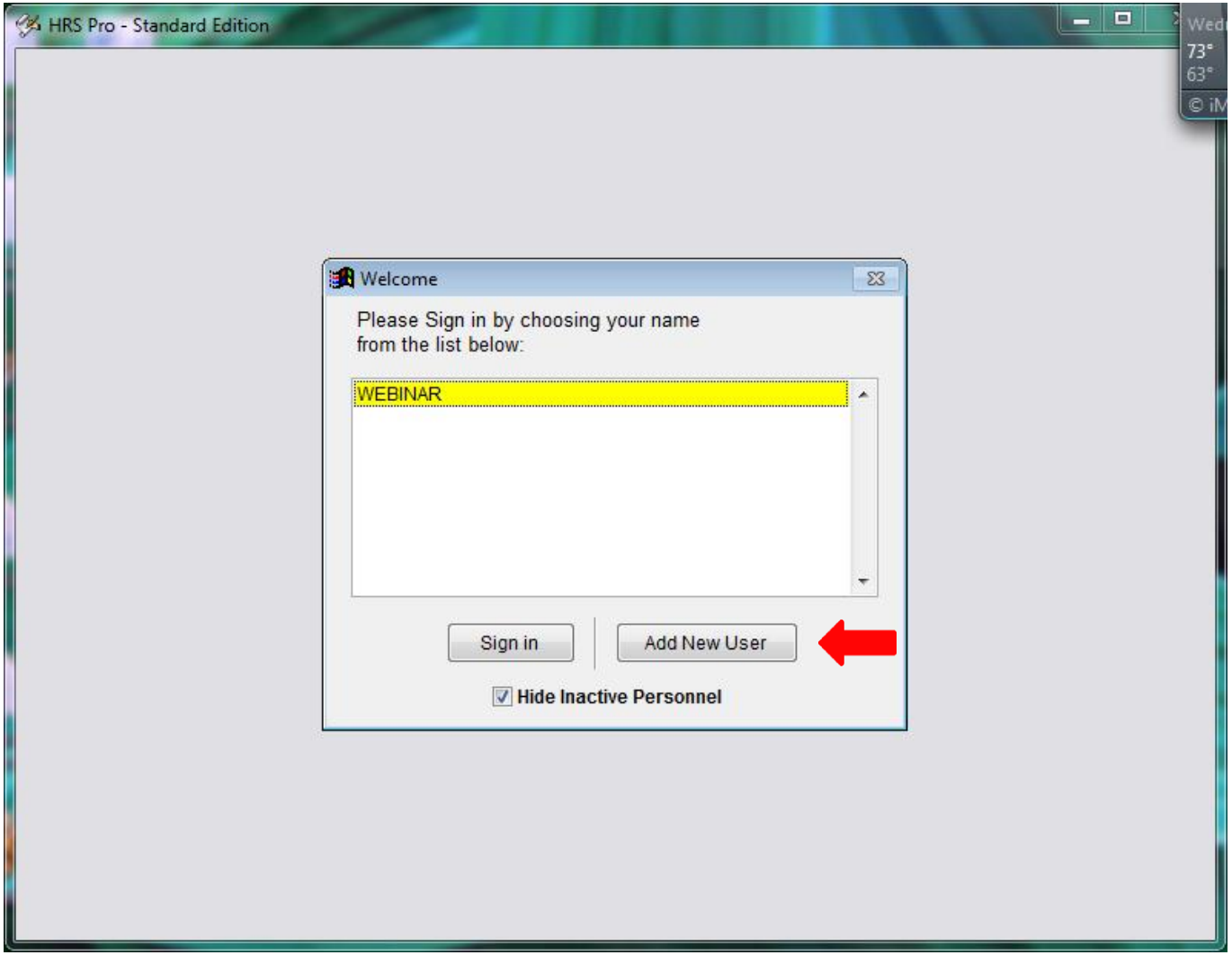

Add New User

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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HRS Pro - Standard Edition

File Edit View Help

Data Input

Data Sets

Properties

Holders

Holder Personn

Data Output

State Guideline

Utilities

Adding Personnel

Last Update:

*Name:

*Initials:

Street 1:

Street 2:

Street 3:

Zipcode: City:

State: Country:

Phone: ( ) - Ext.:

E-mail:

Dt. Inactivated: / /

Save Cancel * = Required Field

Complete and Save

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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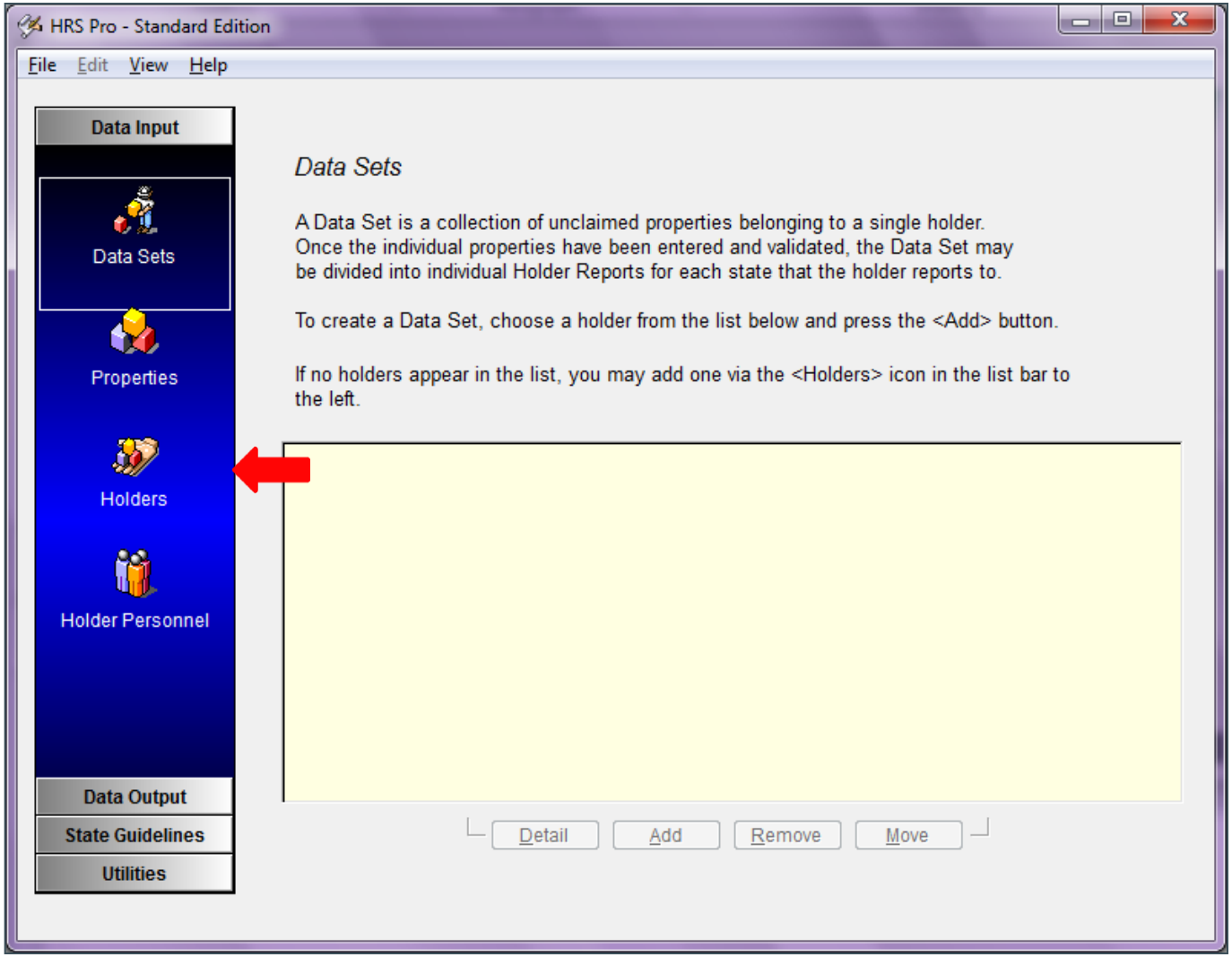

Holders

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File Edit View Help

Data Input

Data Sets

Properties

Holders

Holder Personnel

Data Output

State Guidelines

Utilities

Adding Holder

Last Update:

* Tax ID Number: - -

NAICS Code:

State of Incorp.: Date of Incorp.: / /

* Holder Name:

Holder City:

Holder State: County:

Holder Fax #: ( ) -

Save Cancel * = Required Field

Complete and Save

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

Data Input

Data Sets

Properties

Holders

Holder Personnel

Data Output

State Guidelines

Utilities

Holders

Holders are entities (usually businesses) that are required to report unclaimed property to states.

Holder Name	Tax ID #	City / State
ELECTRONIC REPORTING WEB	12-3456789	HARRISBURG / PA

Detail Add Remove

Data Sets

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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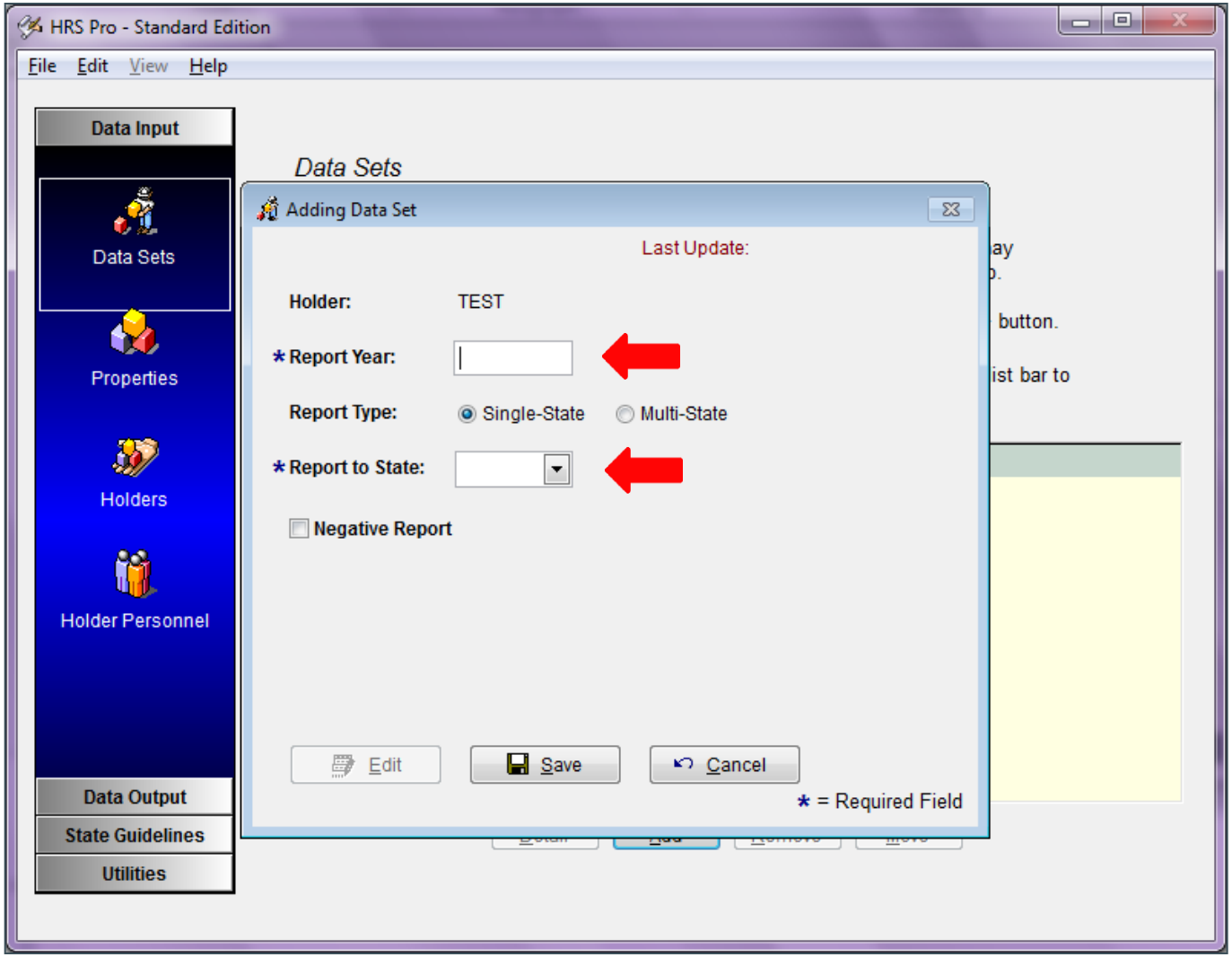

Complete Current Report Year and State

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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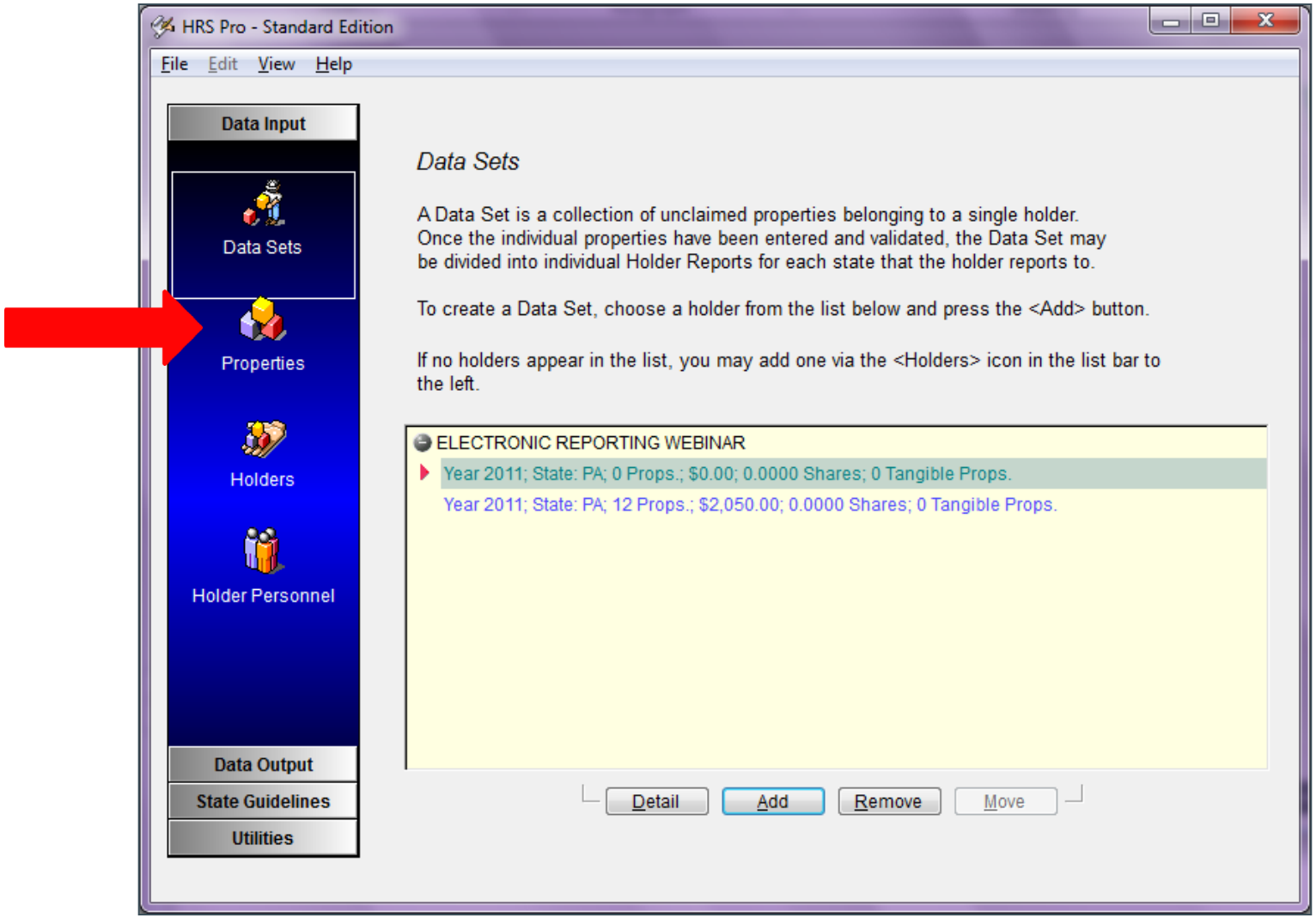

Properties

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

Data Input

Data Sets

Properties

Holders

Holder Personnel

Data Output

State Guidelines

Utilities

Data Set: 2011; State: PA; ELECTRONIC REPORTING WEBINAR;
Net Total: 0 Props. (0 Tangible); $0.00; 0.0000 Shares;
Remittable: 0 Props. (0 Tangible); $0.00; 0.0000 Shares

Properties in Data Set

Excluded	Type	Cash to Report	Cash to Remit	Shares to Remit	Inventory Cnt.	Accnt. / Policy #

Sort By: Type

Detail | Add | Remove

Owner(s) for Prop. Selected Above

Name	Address	Tax ID #	Type	Relation

Search for Owner in this Data Set

Add

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

Adding Property

Last Update:

* Report Prop. To: PA
* Prop. Status: Reportable
* Owner Status: Known
* Property Type:
Last Activity Dt.: / /
Account Num.:
Check Num.:
Comments:

Cash | Shares | Tangible Inventory | Mineral Interest

Cash to Report:		Additions:	Reason:		Deductions:	Reason:		Cash to Remit:
$0.00	+	$0.00		-	$0.00		=	$0.00

Interest Rate: 0.0000 %

Owner Name	Address	Tax ID #	Type	Relation

Detail Add Remove

Edit Save Save and Add Next Property Cancel * = Required Field

Complete

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

Adding Property

Last Update:

* Report Prop. To: PA
* Prop. Status: Reportable
* Owner Status: Known
  - Known
  - Aggregate
  - Unknown
* Property Type:
Last Activity Dt.:
Account Num.:
Check Num.:
Comments:

Cash | Shares | Tangible Inventory | Mineral Interest

Cash to Report:		Additions:	Reason:		Deductions:	Reason:		Cash to Remit:
$0.00	+	$0.00		-	$0.00		=	$0.00

Interest Rate: 0.0000 %

Owner Name	Address	Tax ID #	Type	Relation

Detail Add Remove

Edit Save Save and Add Next Property Cancel * = Required Field

Owner Status – Known, Unknown

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

Adding Property

Last Update:

* Report Prop. To: PA
* Prop. Status: Reportable
* Owner Status: Unknown
* Property Type: SD01 - *SAFE DEPOSIT BOX CONTENTS*
Last Activity Dt.: / /
Account Num.:
Check Num.:
Comments:

Cash | Shares | Tangible Inventory | Mineral Interest

Cash to Report:		Additions:	Reason:		Deductions:	Reason:		Cash to Remit:
$0.00	+	$0.00		-	$0.00		=	$0.00

Interest Rate: 0.0000 %

Owner Name	Address	Tax ID #	Type	Relation

Detail Add Remove

Edit Save Save and Add Next Property Cancel * = Required Field

For Tangible Property Use SD01

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

Adding Property

Last Update:

* Report Prop. To: PA
* Prop. Status: Reportable
* Owner Status: Known
* Property Type:
Last Activity Dt.: / /
Account Num.:
Check Num.:
Comments:

Cash | Shares | Tangible Inventory | Mineral Interest

Cash to Report:		Additions:	Reason:		Deductions:	Reason:		Cash to Remit:
$0.00	+	$0.00		-	$0.00		=	$0.00

Interest Rate: 0.0000 %

Owner Name	Address	Tax ID #	Type	Relation

Detail Add Remove

Edit Save Save and Add Next Property Cancel * = Required Field

Account Number

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

Adding Property

Last Update:

* Report Prop. To: PA
* Prop. Status: Reportable
* Owner Status: Known
* Property Type:
Last Activity Dt.: / /
Account Num.:
Check Num.:
Comments:

Cash | Shares | Tangible Inventory | Mineral Interest

Cash to Report:		Additions:	Reason:		Deductions:	Reason:		Cash to Remit:
$0.00	+	$0.00		-	$0.00		=	$0.00

Interest Rate: 0.0000 %

Owner Name	Address	Tax ID #	Type	Relation

Detail Add Remove

Edit Save Save and Add Next Property Cancel * = Required Field

Property Comments/Description

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

Adding Property

Last Update:

* Report Prop. To: PA
* Prop. Status: Reportable
* Owner Status: Unknown
* Property Type: SD01 - *SAFE DEPOSIT BOX CONTENTS*
Last Activity Dt.: / /
Account Num.: 12345
Check Num.:
Comments:

Cash | Shares | Tangible Inventory | Mineral Interest

Cash to Report: $0.00 + Additions: $0.00 Reason: - Deductions: $0.00 Reason: = Cash to Remit: $0.00

Interest Rate: 0.0000 %

Owner Name	Address	Tax ID #	Type	Relation

Detail Add Remove

Edit Save Save and Add Next Property Cancel * = Required Field

Save

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Police Departments/Government Agencies

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File Edit View Help

View / Modify Property

Last Update: 10/11/2011 - WEB

* Report Prop. To: PA
* Prop. Status: Reportable
* Owner Status: Unknown
* Property Type: SD01 - SAFE DEPOSIT BOX CONTENTS
Last Activity Dt.: / /
Account Num.: 12345
Check Num.:
Comments:

Cash | Tangible Inventory | Mineral Interest

Box #	Type Code	Item Detail

Add Remove

Owner Name	Address	Tax ID #	Type	Relation

Detail Add Remove

Edit Save Add Next Property Close * = Required Field

Tangible Inventory → Add

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

View / Modify Property

Adding Tangible Inventory

Tangible Property Header Info. (applies to all items in box) Last Update:

* Box Number:

ease Expired Dt.: / /

Opened By:

Unpaid Rent:

Date Opened: / /

Drilling Fees:

Tangible Property Detail Info. (applies to this item only) Last Update:

* Type Code:

* Description:

Edit | Save | Save and Add Next Item | Cancel

* = Required Field

Complete Box Number

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Police Departments/Government Agencies

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File Edit View Help

Adding Tangible Inventory

Tangible Property Header Info. (applies to all items in box) Last Update:

* Box Number: 12345
Lease Expired Dt.: / /
Opened By:
Unpaid Rent:
Date Opened: / /
Drilling Fees:

Tangible Property Detail Info. (applies to this item only) Last Update:

* Type Code:
* Description:

BILL	CASH BILLS - COLLECTABLE
BOND	BOND
CDT	CERTIFICATE OF DEPOSIT
CERT	CERTIFICATES
COIN	COIN - COLLECTABLE
CSH	CURRENCY - TRANSMITTABLE
FCUR	CURRENCY - FOREIGN

Edit | Save | Save and Add Next Item | Cancel

* = Required Field

Type Code

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BILL	Cash Bills - collectible - not transmitted ←
BOND	Bond ←
CDT	Certificates of Deposit
COIN	Coin - Collectible ←
FCUR	Currency - Foreign ←
CASH	Currency - Transmittable ←
INGT	Ingot ←
JEWL	Jewelry
MISC	Miscellaneous Items ←
SBON	Savings Bond
SVWR	Silverware
STMP	Stamps
SCER	Stock Certificates

Reporting Tangible Unclaimed Property

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File Edit View Help

Adding Tangible Inventory

Tangible Property Header Info. (applies to all items in box) Last Update:

* Box Number: 12345
Lease Expired Dt.: / /
Opened By:
Unpaid Rent:
Date Opened: / /
Drilling Fees:

Tangible Property Detail Info. (applies to this item only) Last Update:

* Type Code: JEWL JEWELRY - MISCELLANEOUS
* Description: STERLING SILVER BRACELET

Edit | Save | Save and Add Next Item | Cancel

* = Required Field

Description → Save and Close

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File Edit View Help

View / Modify Property

Last Update: 10/11/2011 - WEB

* Report Prop. To: PA
* Prop. Status: Reportable
* Owner Status: Unknown
* Property Type: SD01 - SAFE DEPOSIT BOX CONTENTS
Last Activity Dt.: / /
Account Num.: 12345
Check Num.:
Comments:

Cash | Shares | Tangible Inventory* | Mineral Interest

Box #	Type Code	Item Detail
12345	JEWL	STERLING SILVER BRACELET

Detail | Add | Remove

Owner Name	Address	Tax ID #	Type	Relation

Detail | Add | Remove

Edit | Save | Add Next Property | Close | * = Required Field

Add Properties Until Complete

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

View / Modify Property

Adding Owner

Last Update:

Category: Individual Business

Tax ID #: 123-45-6789 D.O.B.: / /

* Owner Type: 1 * Relation to 1st Owner: P

* Last Name: SMITH Suffix:

First Name: JANE Prefix:

Middle Name: T Title:

Address Line 1: 123 MAIN STREET

Address Line 2:

Address Line 3:

Zipcode: 17105- City: HARRISBURG

State: PA County: DAUPHIN Country:

Edit Save Save and Add Next Owner Cancel

Link to Existing Owner

* = Required Field

Reporting Tangible Unclaimed Property

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File Edit View Help

Adding Tangible Inventory

Tangible Property Header Info. (applies to all items in box) Last Update:

* Box Number: 45678
Lease Expired Dt.: / /
Opened By:
Unpaid Rent:
Date Opened: / /
Drilling Fees:

Tangible Property Detail Info. (applies to this item only) Last Update:

* Type Code: JEWL JEWELRY - MISCELLANEOUS
* Description: 1 CARTIER WATCH

Edit | Save | Save and Add Next Item | Cancel

* = Required Field

Edit | Save | Add Next Property | Close

* = Required Field

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

Adding Tangible Inventory

Tangible Property Header Info. (applies to all items in box) Last Update: 02/06/2012 - WEB

* Box Number: 45678
Lease Expired Dt.: / /
Opened By:
Unpaid Rent:
Date Opened: / /
Drilling Fees:

Tangible Property Detail Info. (applies to this item only) Last Update:

* Type Code: JEWL JEWELRY - MISCELLANEOUS
* Description: 1 GOLD NECKLACE

Edit | Save | Save and Add Next Item | Cancel

* = Required Field

Edit | Save | Add Next Property | Close | * = Required Field

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

Adding Tangible Inventory

Tangible Property Header Info. (applies to all items in box) Last Update: 02/06/2012 - WEB

* Box Number: 45678
Lease Expired Dt.: / /
Opened By:
Unpaid Rent:
Date Opened: / /
Drilling Fees:

Tangible Property Detail Info. (applies to this item only) Last Update:

* Type Code: JEWL JEWELRY - MISCELLANEOUS
* Description: 1 diamond ring

Edit | Save | Save and Add Next Item | Cancel

* = Required Field

Edit | Save | Add Next Property | Close

* = Required Field

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

View / Modify Tangible Inventory

Tangible Property Header Info. (applies to all items in box) Last Update: 02/06/2012 - WEB

* Box Number: 45678
Lease Expired Dt.: / /
Opened By:
Unpaid Rent: $ 0.00
Date Opened: / /
Drilling Fees: $ 0.00

Tangible Property Detail Info. (applies to this item only) Last Update: 02/06/2012 - WEB

* Type Code: CSH CURRENCY - TRANSMITTABLE
* Description: $38 CASH

Edit | Save | Save and Add Next Item | Cancel

* = Required Field

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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File Edit View Help

View / Modify Property

Last Update: 02/06/2012 - WEB

* Report Prop. To: PA
* Prop. Status: Reportable
* Owner Status: Known
* Property Type: SD01 - *SAFE DEPOSIT BOX CONTENTS*
Last Activity Dt.: 10/15/2006
Account Num.: 45678
Check Num.:
Comments:

Cash | Shares | Tangible Inventory* | Mineral Interest

Box #	Type Code	Item Detail
45678	JEWL	1 CARTIER WATCH
45678	JEWL	1 DIAMOND RING
45678	JEWL	1 GOLD NECKLACE
45678	CSH	$38 CASH

Detail Add Remove

Owner Name	Address	Tax ID #	Type	Relation
SMITH, JANE T	123 MAIN STREET HARRISBURG, PA 17105	123-45-6789	1	P

Detail Add Remove

Edit Save Add Next Property Close * = Required Field

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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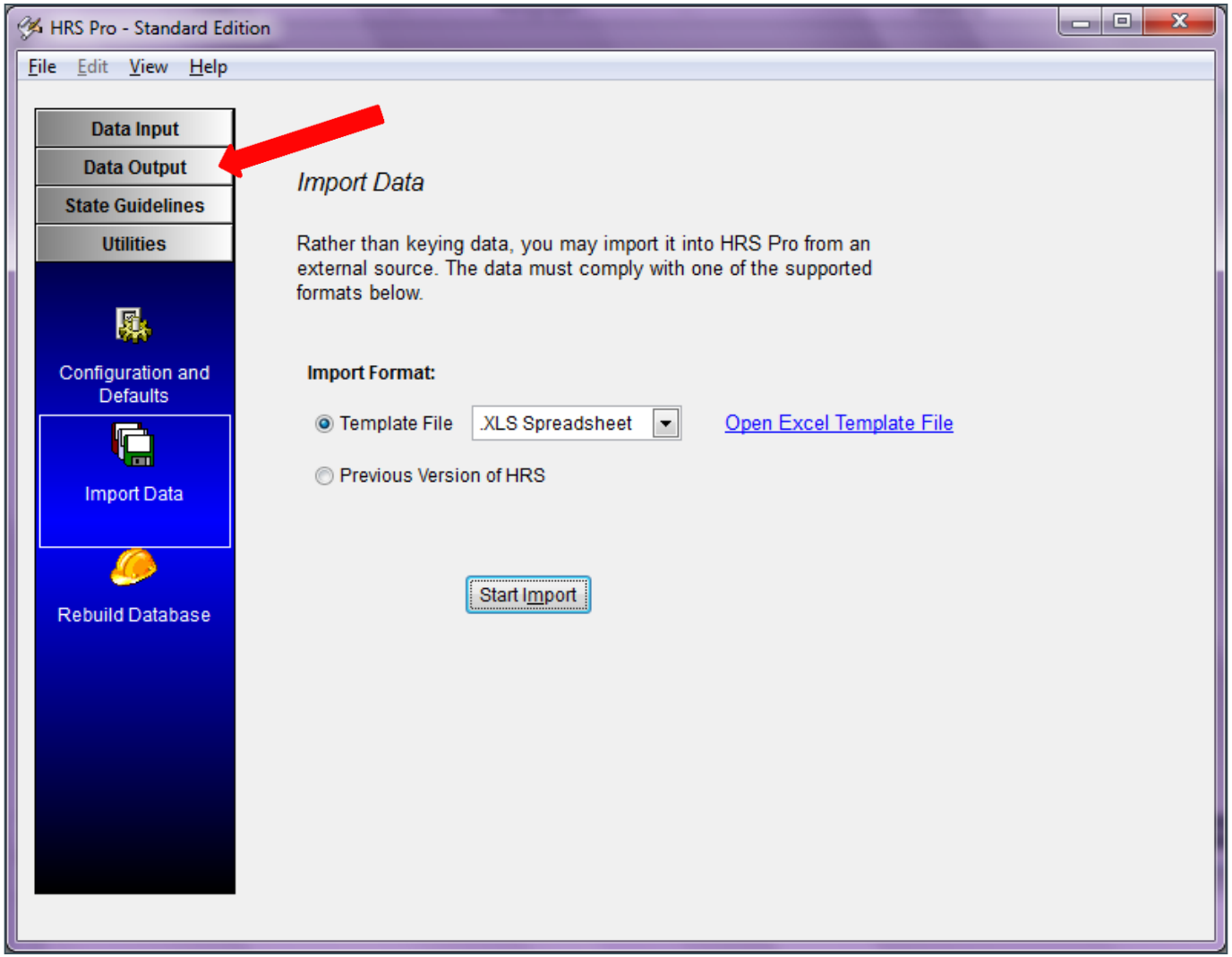

Data Output

Reporting Tangible Unclaimed Property

Police Departments/Government Agencies

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HRS Pro - Standard Edition

File Edit View Help

Data Input
Data Output
Holder Reports
State Guidelines
Utilities

Data Set: 2011; State: PA; ELECTRONIC REPORTING WEBINAR;
Net Total: 12 Props. (0 Tangible); $2,050.00; 0.0000 Shares;
Remittable: 12 Props. (0 Tangible); $2,050.00; 0.0000 Shares

Holder Reports in Data Set

Report To	# of Props.	Status	Cash to Remit	Shares to Remit	Tangible Props.
PA	12	Pending	$ 2,050.00	0.0000	0

Contacts | Stk. Delivery | Validate | Finalize

Printed Output

- Owner Letters
- Owner Labels
- Property Listing (detailed)
- Property Listing (summary)
- Holder Report Cover Sheet

Disk Output

- NAUPA File

Preview

Generate Output

Contacts

Reporting Tangible Unclaimed Property

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File Edit View Help

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Holder Repor
State Guidelin
Utilities

Data Set: 2011; State: PA; ELECTRONIC REPORTING WEBINAR;

Link Contacts to Holder Report

Choose up to two persons who will represent this holder as contacts for PA:

Report Contact	Claims Contact	Name	City / State
☑	☑	WEBINAR	HARRISBURG / PA

You must specify both a Report Contact (the person whom the state should contact with questions about the report) and a Claims Contact (the person to whom the state should refer owners with questions about property).

You may designate the same person as both the Report Contact and the Claims Contact.

Save Changes

ible Props.
0

Preview

Generate Output

Select Contacts

Reporting Tangible Unclaimed Property

Creating Tangible Reports

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Holder Reports in Data Set

Report To	# of Props.	Status	Cash to Remit	Shares to Remit	Tangible Props.
PA	12	Pending	$ 2,050.00	0.0000	0

Contacts | Stk. Delivery | Validate | e

Printed Output

- Owner Letters
- Owner Labels
- Property Listing (detailed)
- Property Listing (summary)
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Disk Output

- NAUPA File

Preview | Generate Output

Validate

Reporting Tangible Unclaimed Property

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Holder Reports in Data Set

Report To	# of Props.	Status	Cash to Remit	Shares to Remit	Tangible Props.
PA	12	Pending	$ 2,050.00	0.0000	0

Validated!

Holder Report contains zero validation errors.

OK

Owner Labels
Property Listing (detailed)
Property Listing (summary)
Holder Report Cover Sheet

Preview

Generate Output

Validation Errors

Reporting Tangible Unclaimed Property

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Holder Reports in Data Set

Report To	# of Props.	Status	Cash to Remit	Shares to Remit	Tangible Props.
PA	12	Validated	$ 2,050.00	0.0000	0

Contacts | Stk. Delivery | Validate | Finalize

Printed Output

- Owner Letters
- Owner Labels
- Property Listing (detailed)
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Disk Output

- NAUPA File

Preview

Generate Output

Finalize

Reporting Tangible Unclaimed Property

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Data Set: 2011; State: PA; ELECTRONIC REPORTING WEBINAR;
Net Total: 12 Props. (0 Tangible); $2,050.00; 0.0000 Shares;
Remittable: 12 Props. (0 Tangible); $2,050.00; 0.0000 Shares

Holder Reports in Data Set

Finalize

Finalizing this holder report will prohibit further editing of associated properties, owners, etc. (You may Un-Finalize it any time).

You should Finalize only if you are ready to submit this holder report to the state.

Do you wish to Finalize the report?

Yes No

Property Listing (summary)
Holder Report Cover Sheet
Preview
Generate Output

Yes

Reporting Tangible Unclaimed Property

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Data Set: 2011; State: PA; ELECTRONIC REPORTING WEBINAR;
Net Total: 12 Props. (0 Tangible); $2,050.00; 0.0000 Shares;
Remittable: 12 Props. (0 Tangible); $2,050.00; 0.0000 Shares

Holder Reports in Data Set

Report To	# of Props.	Status	Cash to Remit	Shares to Remit	Tangible Props.
PA	12	Finalized	$ 2,050.00	0.0000	0

Contacts | Stk. Delivery | Validate | Un-finalize

Printed Output

- Owner Letters
- Owner Labels
- Property Listing (detailed)
- Property Listing (summary)
- Holder Report Cover Sheet

Disk Output

- NAUPA File

Preview

Generate Output

Finishing Report

Reporting Tangible Unclaimed Property

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File Edit View Help

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Data Set: 2011; State: PA; ELECTRONIC REPORTING WEBINAR;
Net Total: 12 Props. (0 Tangible); $2,050.00; 0.0000 Shares;
Remittable: 12 Props. (0 Tangible); $2,050.00; 0.0000 Shares

Holder Reports in Data Set

Report To	# of Props.	Status	Cash to Remit	Shares to Remit	Tangible Props.
PA	12	Finalized	$ 2,050.00	0.0000	0

Contacts | Stk. Delivery | Validate | Un-finalize

Printed Output

- Owner Letters
- Owner Labels
- Property Listing (detailed)
- Property Listing (summary)
- Holder Report Cover Sheet

Disk Output

- NAUPA File

Preview | Generate Output | Sort By: Owner Name

Create NAUPA File

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Data Set: 2011; State: PA; ELECTRONIC REPORTING WEBINAR;
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PA	12	Finalized	$ 2,050.00	0.0000	0

Contacts | Stk. Delivery | Validate | Un-finalize

Printed Output

- Owner Letters
- Owner Labels
- Property Listing (detailed)
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- Holder Report Cover Sheet

Disk Output

- NAUPA File

Preview | Generate Output | Sort By: Owner Name

Generate Output

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Save As

Save in: Webinar

Name | Date modified | Type

No items match your search.

Recent Places
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Libraries
Computer
Network

NAUPA Format: 2012_pa_electronic_reporting_webinar

Save as type: HDE

Save
Cancel
Code Page...

Preview
Generate Output
Sort By: Owner Name

Select Where to Save → Save

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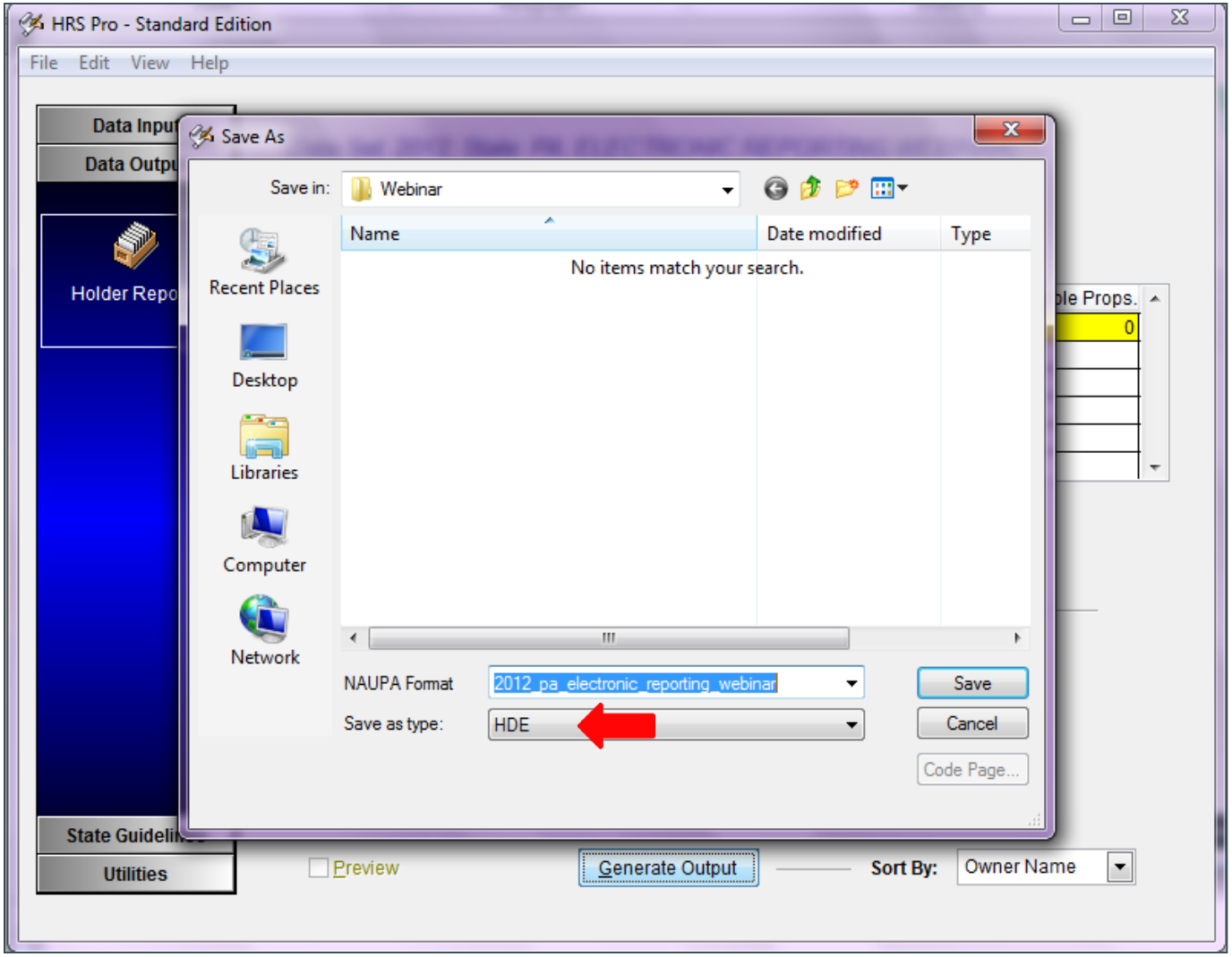

File Type = HDE

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report@patreasury.gov

www.patreasury.gov

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File Edit View Help

View / Modify Property

Last Update: 02/06/2012 - WEB

* Report Prop. To: PA
* Prop. Status: Reportable
* Owner Status: Known
* Property Type: SD01 - *SAFE DEPOSIT BOX CONTENTS*
Last Activity Dt.: 10/15/2006
Account Num.: 45678
Check Num.:
Comments:

Cash | Shares | Tangible Inventory* | Mineral Interest

Box #	Type Code	Item Detail
45678	JEWL	1 CARTIER WATCH
45678	JEWL	1 DIAMOND RING
45678	JEWL	1 GOLD NECKLACE
45678	CSH	$38 CASH

Detail | Add | Remove

Owner Name	Address	Tax ID #	Type	Relation
SMITH, JANE T	123 MAIN STREET HARRISBURG, PA 17105	123-45-6789	1	P

Detail | Add | Remove

Edit | Save | Add Next Property | Close | * = Required Field

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AP- 1 **REPORT OF ABANDONED AND UNCLAIMED PROPERTY VERIFICATION AND CHECKLIST**

PENNSYLVANIA TREASURY
UNCLAIMED PROPERTY
Robert M. McCord, State Treasurer

HOLDER INFORMATION:

Holder's Name _____

Federal EIN Number _____

Contact Name _____ Phone _____ Email _____

Address 1 _____

City _____ State _____ Zip Code _____

County _____ State of Incorporation _____

Industry Type (*scroll down in box and click on type*) Agriculture, Forestry, Fishing

Assets $ _____ Annual Sales $ _____

Number of Employees _____ Report Year _____

Is this the first time your organization has filed an abandoned and unclaimed property report to the Commonwealth of Pennsylvania? YES ____ NO ____

Have you ever reported under another company name? YES ____ NO ____

If so, under what company name? _____ Federal EIN # _____

Please fill in the blanks below for a positive report. Report should be signed by Company President, Chief Executive Officer or Chief Financial Officer. (For negative reports, please use the new 'AP-1 Neg' form.)

I have prepared and examined this AP-1 report consisting of _____ pages totaling $_____ as to property presumed abandoned under the Pennsylvania Disposition of Abandoned and Unclaimed Property Act (DAUPA) for the year ended as stated. I verify this report is accurate and complete to the best of my knowledge and belief as of said date, excepting for such property as has since ceased to be abandoned.

Please check if your payment is a Wire Transfer ☐

HOLDER VERIFICATION: The undersigned hereby verifies that the statements set forth in this holder report are true, and acknowledges that any false statements contained therein are subject to the penalties of 18 Pa. C.S.A. § 4904 (relating to unsworn falsification to authorities).

_____ Signature _____ Date

_____ Print Name _____ Title

Report for Period Ended December 31, _____

Mail to: Commonwealth of Pennsylvania
Unclaimed Property
P.O. Box 8500-53473
Philadelphia, PA 19178-3473

Commonwealth of Pennsylvania-Unclaimed Property
Lockbox 53473
101 N. Independence Mall East
Philadelphia, PA 19106

PENNSYLVANIA TREASURY
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Vault: 717-772-2957

Bureau of Unclaimed Property
Vault, Finance Building
Harrisburg, PA 17120

www.patreasury.gov

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Voluntary Compliance

- 10 year look-back period
- Remit overdue or overlooked property
- Treasury waiver of penalties and interest
- General Ledger and/or Securities

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CONTACT US

Vault: 717-772-2957
Holder Hotline: 800-379-3999

Email:
Questions & Report Submission: report@patreasury.gov

www.patreasury.gov

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Upcoming Webinars…

Reporting Tangible Property (Financial Institutions)
Wednesday, November 14, 2012 10:00 a.m.

HRS Pro for Tangible Reporting
Wednesday, November 15, 2012 11:00 a.m.

Reporting Tangible Property (General)
Wednesday, December 5, 2012 10:00 a.m.