



December 22, 2014

Treasury has received two additional questions regarding the due date for proposals in response to RFP 14-001. These questions are presented on the following page, in addition to the question previously submitted and addressed in Treasury's response issued on December 19.

Treasury has determined that it is in the best interest of the Commonwealth to maximize the number of qualified proposals the Issuing Office receives. In order to achieve this objective, it is extending by two weeks the deadline for Offerors to submit proposals. As indicated on the revised Calendar of Events beginning on page 3 of this letter, sealed proposals now must be received by the Issuing Office by 8:30 a.m. EST on Monday, February 9, 2015. Treasury and Labor & Industry at this time still intend to initiate funding of EPCs under a new program on or around October 1, 2015 and the revisions, or lack thereof, to the Calendar of Events on page 3 are designed to meet this date.

Please submit any remaining clarification questions that you may have on the RFP to [rfp14-001@patreasury.gov](mailto:rfp14-001@patreasury.gov) as they arise. Treasury and L&I will attempt to promptly respond to any remaining questions as they are submitted by interested parties. As described in the revised Calendar of Events included with this letter, Treasury is now committing to provide a response on or before Wednesday, January 28, 2015 to any remaining clarification questions submitted by interested parties by 8:30 a.m. EST on Wednesday, January 21, 2015.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Lavelle', is written over a thin horizontal line.

Mark Lavelle  
Issuing Officer

1. [Redacted] appreciates the opportunity to participate in the State of Pennsylvania RFP 14-001. I am reaching in hopes that [Redacted] can receive an extension on the submission of our response to the most recent Treasury RFP. We are anxious to submit a formal response but don't feel it possible without an extension.

Please let me know if an extension the final submission date will be possible.

2. [Redacted] is working with an exceptional vendor team to present to the Commonwealth a superior product and service for EPC. We however find a need to ask for a one month extension to the 26 January RFP due date. Should we not receive an extension, we may not be able to bid.

We believe strongly given our conversations within the industry and beyond that this would materially benefit the Commonwealth by:

- a) Maintaining a pool of vendors thereby increasing the competitive responses from which the Treasury may choose
- b) Enabling the creation of a more tailored pre-paid card product and attendant services and ATM suite to better serve the needs of the citizens of the Commonwealth
- c) Enable commercial vendors who may not necessarily be familiar with the government response process the ability to properly format their responses in the more structured manner desired by the Treasury

[Redacted] and our teammates appreciate the opportunity to respond to the needs of the Commonwealth.

3. Due to the upcoming holidays and to ensure detailed and compliant responses, will the Commonwealth consider extending the due date by 30 days to allow bidders more proposal preparation time?

## CALENDAR OF EVENTS

Updated December 22, 2014

Revised dates indicated with underlined text

The Pennsylvania Treasury Department intends to follow the following schedule. Modifications may become necessary; however, as the activities described in the schedule actually take place. Treasury will take reasonable steps to inform interested parties of such modifications, including posting them on the Treasury Website (as more fully discussed in Sections I-9 and I-10, below).

<b>ACTIVITY</b>	<b>RESPONSIBILITY</b>	<b>DATE</b>
Please monitor the Treasury Website ( <a href="http://www.patreasury.gov/rfp14-001">http://www.patreasury.gov/rfp14-001</a> ) for all communication regarding the RFP.	Issuing Office	Friday, November 14, 2014
Issue RFP 14-001 (posted to Website <a href="http://www.patreasury.gov/rfp14-001">http://www.patreasury.gov/rfp14-001</a> )	Issuing Office	Thursday, November 20, 2014
Deadline for Potential Offerors to submit advance clarification questions to be discussed at Pre-Proposal Conference via email to: <a href="mailto:rfp14-001@patreasury.gov">rfp14-001@patreasury.gov</a>	Potential Offerors	Friday, November 28, 2014 8:30 a.m. EST
Pre-Proposal Conference	Issuing Office/ Potential Offerors	Tuesday, December 02, 2014 1:30 – 3:00 p.m. EST Finance Building Room 114 Harrisburg, PA 17120
Answers to Potential Offerors questions discussed at the Pre-Proposal Conference will be posted to Website <a href="http://www.patreasury.gov/rfp14-001">http://www.patreasury.gov/rfp14-001</a> no later than this date.	Issuing Office	Tuesday, December 9, 2014
Deadline for Potential Offerors to submit second-round clarification questions via email to: <a href="mailto:rfp14-001@patreasury.gov">rfp14-001@patreasury.gov</a>	Potential Offerors	Monday, December 15, 2014 8:30 a.m. EST
Answers to Potential Offerors' questions submitted by the deadline will be posted to Website <a href="http://www.patreasury.gov/rfp14-001">http://www.patreasury.gov/rfp14-001</a> no later than this date.	Issuing Office	Friday, December 19, 2014

ACTIVITY	RESPONSIBILITY	DATE
Deadline for Potential Offerors to submit any remaining clarification questions via email to: <a href="mailto:rfp14-001@patreasury.gov">rfp14-001@patreasury.gov</a>	Potential Offerors	<u>Wednesday, January 21, 2015</u> <u>8:30 a.m. EST</u>
Answers to Potential Offerors' remaining questions submitted by the deadline will be posted to Website <a href="http://www.patreasury.gov/rfp14-001">http://www.patreasury.gov/rfp14-001</a> no later than this date.	Issuing Office	<u>Wednesday, January 28, 2015</u>
Sealed proposals must be received by the Issuing Office at: Pennsylvania Treasury Department Bureau of Support Services Procurement Division Room 3T, Finance Building Harrisburg, PA 17120 Attention: Mark Lavelle	Potential Offerors	<u>Monday, February 09, 2015</u> <u>8:30 a.m. EST</u>
Treasury requests for clarification sent	Issuing Office	<u>Monday, February 23, 2015</u>
Responses to request for clarification must be received by the Issuing Office	Potential Offerors	<u>Monday, March 2, 2015</u>
Presentations from finalists in Harrisburg, Pennsylvania	Issuing Office/Selected Offerors	<u>Monday, March 23, 2015 and</u> <u>Tuesday, March 24, 2015</u>
Best and Final Offer letters sent (optional)	Issuing Office	<u>Friday, April 3, 2015</u>
Responses to Best and Final Offer must be received by the Issuing Office	Selected Offerors	<u>Friday, April 10, 2015</u>
Offeror selected for negotiations	Issuing Office	<u>Tuesday, April 14, 2015</u>
Contract signed	Issuing Office/Selected Offeror	Saturday, May 30, 2015

ACTIVITY	RESPONSIBILITY	DATE
Contract approved by the Pa. Attorney General's Office	Issuing Office	Tuesday, June 30, 2015
Transitional activities	Issuing Office/Selected Offeror	Monday, June 01, 2015
Offeror to mail notification materials required by Regulation E	Selected Offeror	no later than Wednesday, September 09, 2015
Offeror IVR/Website Live and CSRs available	Selected Offeror	no later than Wednesday, September 09, 2015
Offeror to mail new EPCs (if necessary)	Selected Offeror	no later than Wednesday, September 16, 2015
Offeror prepared to demonstrate readiness accept deposits from Treasury	Selected Offeror	no later than Wednesday, September 16, 2015
New EPC Program takes effect – first deposits from Treasury (first funding)	Issuing Office/Selected Offeror	Thursday, October 01, 2015